

Superior Court of California  
County of San Bernardino

**NOTICE OF COPY CHARGES**

**Effective August 16, 2010**

The charge for copies of administrative records requested pursuant to Rule 10.500 of the California Rules of Court, governing public access to judicial administrative records, will be increased to .50 per page, effective August 16, 2010. The additional revenue from the increase will be used to offset the direct costs of equipment, supplies, and staff time required to duplicate or produce records requested pursuant to CRC, Rule 10.500.

Judicial administrative records are those that contain information relating to the conduct of the people's business *except adjudicative records*. Examples of judicial administrative record are a contract between a court and an outside vendor, a final audit report and an employment contract between a court and a subcontractor.

Judicial administrative records do not include any writings prepared for, filed or used in a court proceeding. These types of records are adjudicative records. Examples of adjudicative records include, but are not limited to, complaints, answers and all other non-confidential documents filed by the parties and/or their attorneys in a case, tentative rulings, court orders, judgments and traffic citations.

The charge for copies of adjudicative records is unchanged and is not subject to this increase.

Please direct any questions or comments any comments regarding the increase to:

San Bernardino Superior Court Executive Office  
303 West Third Street, 4th Floor  
San Bernardino, CA 92415-0302  
Email: [pr@sb-court.org](mailto:pr@sb-court.org)